



Like Arrows Learning Center
 Helping Children Take Aim For The Future

Employment Application

Position:		Date Available:	
Full or Part Time:		Desired Salary:	

PERSONAL

Name:	Last	First	Middle
Address:	Street	City	State Zip

Home Phone: ()	Alternate Phone: ()
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Are you 18 years or older?	Yes	No	If no, please state age:
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Do you have any medical condition(s) which may interfere with fulfilling the responsibilities of the position for which you are applying? Yes ___ No ___ If so, please explain _____

Have you ever been convicted of a felony, barrier crime, or subject of a founded Child Protective Service complaint?
 Yes ___ No ___ If yes, please explain _____

Employment requires Criminal Background Clearances. Is this acceptable to you? Yes ___ No ___

In Case of Emergency, please notify:	Relationship:
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Phone: () _____ Complete Address: _____

DISCLOSURE: Before driving a vehicle to transport children, I realize that I am required to disclose any moving traffic violation that occurred five years prior to or during employment or assignment as a driver.

EDUCATION AND TRAINING:

1. Name & Location of High School: _____

Highest Grade Completed: _____ Date of Graduation or GED: _____

2. Name & Location of College/University: _____

Dates Attended/Years Completed: _____ Degree Earned: _____

Additional Training or Certification: _____

EXPERIENCE:

Begin with the current or most recent employment (including military experience).

1. Position: _____ Dates: From _____ To _____
Employer: _____ Full Time _____ Part Time _____
Address: _____ Job Duties: _____

Phone: _____
Immediate Supervisor: _____ Reason for Leaving: _____
Salary: From _____ To _____
May we contact your present employer? _____

2. Position: _____ Dates: From _____ To _____
Employer: _____ Full Time _____ Part Time _____
Address: _____ Job Duties: _____

Phone: _____
Immediate Supervisor: _____ Reason for Leaving: _____
Salary: From _____ To _____
May we contact your present employer? _____

3. Position: _____ Dates: From _____ To _____
Employer: _____ Full Time _____ Part Time _____
Address: _____ Job Duties: _____

Phone: _____
Immediate Supervisor: _____ Reason for Leaving: _____
Salary: From _____ To _____
May we contact your present employer? _____

Describe any volunteer work or other experience related to childcare: _____

REFERENCES:

1. Name: _____ Title: _____ Relationship: _____

Company: _____ Phone: (W) _____

Address: _____ (H) _____

2. Name: _____ Title: _____ Relationship: _____

Company: _____ Phone: (W) _____

Address: _____ (H) _____

3. Name: _____ Title: _____ Relationship: _____

Company: _____ Phone: (W) _____

Address: _____ (H) _____

I understand that I will be required to submit written information to demonstrate that I possess the education, orientation training, staff development, certification, and experience required by the job position.

I hereby certify that the information given in this application is true and complete to the best of my knowledge.

Signature

Date

Interview: _____

Background Check: _____

Hire Date: _____

Orientation: _____

Notes: _____
